

REPORTING TO PARENTS

The Superintendent shall ensure that information regarding each student's academic progress, development, and well-being is communicated to parents or legal guardians in a timely, clear, and effective manner.

At a minimum, such communication shall include regularly issued report cards and opportunities for parent-teacher conferences. In addition:

- **Elementary Level:**

Elementary educators shall utilize regular electronic means (including but not limited to: voice calls, text messages, and/or standard email) to communicate student progress, instructional concerns, and opportunities for collaboration with parents or guardians throughout the school year.

- **Secondary Level:**

Secondary educators shall maintain an online gradebook that is updated at a minimum of twice per marking period at regular intervals (i.e., each mid-marking period point and each end-of-marking period point) and shall use electronic messaging systems (including but not limited to: voice calls, text messages, and/or standard email), as appropriate, to communicate student progress, concerns, and opportunities for collaboration with parents or guardians.

These reporting practices are intended to support ongoing, two-way communication between school and home and to ensure that parents and guardians have reasonable access to current and meaningful information about their child's learning.

Consistent with the District's Annual Professional Performance Review (APPR) plan and the New York State Teaching Standards, effective communication with families regarding student performance and progress is a professional responsibility of all instructional staff and is aligned with expectations for professional practice and collaboration.