

1) Call to Order

The Regular Meeting of the Sharon Springs Central School Board of Education was called to order in the school library at 6:00 PM by President, Helen Roberts.

Present: Helen Roberts, President
Christine Cornwell, Vice-President
Sofia Issa, Board Trustee
Brandi Kerber, Board Trustee
Rose Chase, Board Trustee
Kaylee Crewell, Student Representative
Thomas Yorke, Principal/Superintendent
Anthony DiPace, Business Manager
Stephanie Fuller, PT Asst. Principal

Absent: None

Excused: None

Others Attending: Christine Lyon, Tyler Lyon, Cayden VanArsdale, Clayton VanPatten, Dennis Strk...

2) Executive Session

Upon recommendation of the Superintendent, the Board tabled the motion to enter into Executive Session, made by Sofia Issa and seconded by Rose Chase, was carried unanimously 5:0.

3) Approval of Minutes

The minutes of the Monday, November 17, 2025 Regular Meeting were previously distributed to the Board for their review. Upon recommendation of the Superintendent, a **motion** to approve the Monday, November 17, 2025 Regular Meeting minutes as presented, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

4) Reports**A.) Business Manager/District Clerk**

The Business Manager's Report was previously submitted to the Board for their review.

1. The internal claims auditor's report was presented. The Board accepted the internal claims auditor's report dated December 15, 2025.
2. Upon recommendation of the Superintendent, a **motion** to approve Budget Transfer # A – 6, made by Brandi Kerber and seconded by Rose Chase, was carried unanimously 5:0.

3. Upon recommendation of the Superintendent, a **motion** to approve Warrants # 24, 26, 28 and Capital # H-5, made by Helen Roberts and seconded by Rose Chase, was carried unanimously 5:0.
4. The Appropriation Status/Revenue Status Reports were reviewed.
5. The Class of 2027 representatives, Tyler Lyon, Cayden VanArsdale and Clayton VanPatten requested approval for the Junior Class to hold their prom off site at the Templeton Hall in Cooperstown, NY. Upon recommendation of the Superintendent, a **motion** to approve the request for an off – site prom, made by Christine Cornwell and seconded by Sofia Issa was carried unanimously 5:0.
6. Upon recommendation of the Superintendent, a **motion** to increase the substitute bus driver rate to \$23 per hour, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.
7. Upon recommendation of the Superintendent, a **motion** to declare Bus 66 (2008 Suburban) surplus and present it to MacFadden’s Auction for disposal, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.
8. The Board reviewed the 2025 – 2026 Reserve Fund Report for Sharon Springs Central School. Upon recommendation of the Superintendent, a **motion** to accept the 2025 – 2026 Reserve Fund Report, made by Christine Cornwell and seconded by Rose Chase was carried unanimously 5:0.
9. The Sustainability Report was discussed.
10. Upon recommendation of the Superintendent, a **motion** to approve the 2026 – 2027 School Budget Calendar, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 5:0.

B) Superintendent/Principal

The Superintendent’s Report was previously submitted to the Board for their review.

- Mrs. Fuller reported they are making progress with elementary behavioral issues.
- Mrs. Fuller has been working with Keri Jones on the Elementary Reading Program.

C) Student Representative Report – Kaylee Crewell reported on the spirit week activities for the holiday.

D) CSE - None

5.) Privilege of the Floor

No questions or comments were raised.

5.) Correspondence

No other correspondence was presented to the Board.

7.) Unfinished Business

No other unfinished business was presented for discussion.

8.) New Business

- a. The Board completed a review of the following policies:
 - 1. 8.29 Petty Cash Funds and Cash in the School Building
 - 2. 8.29.1 Use of Petty Cash Funds

9.) Other

No other business was presented for discussion.

Executive Session

Upon recommendation of the Superintendent, a **motion** to enter into Executive Session to discuss particular personnel issues at 6:26 PM, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 5:0.

The Board exited executive session at 6:35 PM.

10.) PERSONNEL:

- a. Upon recommendation of the Superintendent, a **motion** to appoint Tina Smith as a substitute cleaner/cafeteria worker, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 5:0. The salary for this position is the current NYS minimum wage. This position is effective the first time Tina is called to work.
- b. Upon recommendation of the Superintendent, a **motion** to appoint Benjamin Yorke as a non-certified substitute teacher, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 5:0. Non-certified substitutes are paid \$115 per diem. This increases to \$125 per day with a four-year degree and \$140 per day upon certification. Teacher aides and assistant substitutes are paid the current NYS minimum wage. This position is effective the first time Benjamin is called to work.
- c. Upon recommendation of the Superintendent, a **motion** to approve the appointment of Mikayla Attaway as a non-certified substitute teacher, made Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0. Non-certified substitutes are paid \$115 per diem. This increases to \$125 per day with a four-year degree and \$140 per day upon certification. Teacher aides and assistant substitutes are paid the current NYS minimum wage. This position is effective the first time Mikayla is called to work.

11.) Adjournment

A **motion** to adjourn the meeting at 6:36 PM, made by Rose Chase and seconded by Brandi Kerber was carried unanimously 5:0.

A handwritten signature in black ink, appearing to read "Anthony M. DiPace", written over a horizontal line.

Anthony M. DiPace
District Clerk