

**Call to Order**

The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30 PM by Board President, Helen Roberts, in the school library.

**Present:** Helen Roberts, President  
Christine Cornwell, Vice - President  
Sofia Issa, Board Trustee  
Brandi Kerber, Board Trustee  
Rose Chase, Board Trustee  
Thomas Yorke, Superintendent

**Absent:** None

**Excused:** Anthony DiPace, Business Manager

**Others Attending:** Lorelyn Webb, Amanda Bolster, Adam Bolster, Daniel Clancy, Jenna France, Jason France, Other Clay Target League Members ...

**1.) Chairman Selected for the Meeting**

A **motion** to appoint Deputy District Clerk, Thomas Yorke, as chairman of the meeting, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.

**2.)** Deputy District Clerk administers Oath of Office to Newly Elected Member – Sofia Issa.

**3.) Election of Officers for 2025 – 2026**

- a. **President.** Mr. Yorke asked for nominations from the floor for the office of President for the 2025 – 2026 school year.

A **nomination** to elect Helen Roberts as President for the 2025 – 2026 year was made by Christine Cornwell and seconded by Rose Chase. The motion was carried 4:0:1.

AYES: Cornwell, Issa, Kerber, Chase; NAYES: None; ABSTAIN: Helen Roberts  
ABSENT: None

- b. **Vice President.** Mr. Yorke asked for nominations from the floor for the office of Vice President for the 2025 – 2026 school year.

A **nomination** to elect Christine Cornwell as Vice-President for the 2025 – 2026 year was made by Helen Roberts and seconded by Brandi Kerber. The motion was carried 4:0:1.

AYES: Roberts, Issa, Kerber, Issa NAYES: None ABSTAIN: Christine Cornwell  
ABSENT: None

Mr. Yorke administered the oath of office to the newly elected President, Helen Roberts and Vice-President, Christine Cornwell.

Thomas Yorke turned the meeting over to President, Helen Roberts.

**5, 6, 7.) Appointments and Authorizations**

5. A **motion** to cast one ballot for agenda items 5. A – X Appointments, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.
6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Helen Roberts and seconded Sofia Issa, was carried unanimously 5:0.
7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Thomas A. Yorke, made by Brandi Kerber and seconded by Sofia Issa, was carried unanimously 5:0.

**8.) Transfer of Funds among the General Fund Appropriation**

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Brandi Kerber and seconded by Sofia Issa, was carried unanimously 5:0.

**9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law**

A **motion** to approve the reserve distribution within the legislated cap, made by Brandi Kerber and seconded by Sofia Issa, was carried 5:0.

**10, 11.) Authorizations**

10. A **motion** to approve the official depositories as NBT Bank of Sharon Springs, Bank of Richmondville, Key Bank, 1<sup>st</sup> Chicago Trust of NY, Chase Manhattan Bank and NY Class made by Brandi Kerber and seconded by Sofia Issa, was carried unanimously 5:0.
11. A **motion** to approve the official newspapers as The Times Journal and The Mountain Eagle made by Helen Roberts and seconded by Rose Chase, was carried unanimously 5:0.

**12.) Committee Appointments**

A **motion** to approve the following committee appointments, made by Rose Chase and seconded by Sofia Issa, was carried unanimously 5:0:

Schoharie County Area School Boards – Brandi Kerber  
Executive Committee SCSB – Brandi Kerber  
Occupational Ed Advisory – Brandi Kerber  
NYSSBA Voting Delegate – Helen Roberts  
Alternate – Sofia Issa  
Transportation – Christine Cornwell  
Safety Committee – Rose Chase  
Site Based/Building Project – Christine Cornwell

Building & Grounds Committee – Christine Cornwell  
Audit Committee - Sofia Issa, Helen Roberts

**13.) Authorization to establish Petty Cash**

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

**14.) Resolution to Dispose of Ballots**

A **motion** to dispose of all ballots prior to January 1, 2024 made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

**15.) Resolution to Post Annual Financial Statement**

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2025 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by Christine Cornwell and seconded by Sofia Issa was carried unanimously 5:0.

**16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences**

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

**17.) Approval of Board Policies as They Stand with Review Throughout the Year**

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies made by Helen Roberts and seconded by Rose Chase, was approved unanimously 5:0:

- 6.5 Alcohol, Drugs, and Other Substances;
- 6.12 Workplace Violence Prevention
- 7.2 Required Immunizations;
- 7.8 Non-Resident Student;
- 8.10 Investment;
- 8.14 Partial Tax Exemption Established for Persons 65 Years of Age or Older;
- 8.19 Internal Auditor;
- 9.15 Homework;
- 10.1 Community Use of Building.

**18.) Set salaries for Substitutes for 2025 – 2026 School Year**

A **motion** to set substitute salaries as indicated in agenda items 18 a-h, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 5:0.

- a. Certified Teacher Substitute - \$140 per day
- b. Non – Certified with 4-year degree Teacher Substitute - \$125 per day
- c. Non – Certified Substitute - \$115 per day
- d. Custodial Worker – minimum wage

- e. Lunch Aides/Assistants/Cafeteria – minimum wage
- f. Office Help – minimum wage
- g. Certified RN Nurse Substitute - \$130.00 per day
- h. Bus Driver Substitute - \$20.00 per hour/BOCES a.m./p.m. Substitute - \$20.00 per hour

**19.) Price for Leasing School Buses by Outside Organizations**

A **motion** to approve the price for leasing buses to outside organizations at \$20.00 per hour and \$3.50 per mile, made by Christine Cornwell, and seconded by Brandi Kerber, was carried unanimously 5:0.

**20.) Ratify Health Insurance Contracts**

A **motion** to ratify health insurance contracts with CDPHP, Empire Health Choice PPO, Delta Dental (dental), and NYSUT Vision Plan, made by Rose Chase and seconded by Christine Cornwell, was carried unanimously 5:0.

**21.) Ratify Substitute List**

A **motion** to approve the 2025 – 2026 substitute list, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 5:0.

**22.) Set Mileage Reimbursement Rate**

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 5:0.

**23.) Bonding**

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by Rose Chase and seconded by Sofia Issa, was carried unanimously 5:0:

- a. Superintendent – Thomas A. Yorke
- b. Principal – Thomas A. Yorke
- c. Business Manager – Anthony M. DiPace
- d. District Treasurer – Denise Perrotti
- e. Deputy Treasurers – Anthony DiPace, Thomas A. Yorke
- f. Tax Collector – Denise Perrotti
- g. Central Treasurer of Extra-Curricular Activities – Denise Perrotti
- h. Internal Claims Auditor – Cyle Conley

**24.) Adoption of Free and Reduced Lunch Program**

A **motion** to approve the adoption of the free and reduced lunch program, made by Sofia Issa and seconded by Brandi Kerber, was carried unanimously 5:0.

**25.) Cooperative Bidding**

Upon recommendation of the Superintendent, a **motion** to participate in the Capital Region BOCES Cooperative Bidding Programs, made by Brandi Kerber and seconded by Rose Chase, was carried unanimously 5:0.

**26.) Section 125 Premium Only Plan Resolution**

Upon recommendation of the Superintendent, a **motion** to pass the Section 125 POP resolution, made by Rose Chase and seconded by Christine Cornwell, was carried unanimously 5:0.

**27.) Certified Evaluator**

Upon recommendation of the Superintendent, a motion to approve the following Certified Evaluators, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 5:0:

- a. Patterson R. Green
- b. Thomas A. Yorke

**28.) Standard Work Day Resolution**

Upon recommendation of the Superintendent, a **motion** to approve the Standard Work Day resolution for 2025 – 2026, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

**REGULAR MEETING****1.) Reports****A.) Business Manager****Approval of Minutes**

1. The minutes of the June 23, 2025 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes as presented, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 5:0.
2. The Board reviewed the June 30, 2025 Extra-Curricular Treasurer's Report.
3. The Board accepted the July 14, 2025 Internal Claims Auditor's report.
4. Upon recommendation of the Superintendent, a **motion** to approve Budget Transfers # 14 (24-25) and # 2 (25-26), made by Helen Roberts and seconded by Rose Chase, was carried unanimously 5:0.
5. Upon recommendation of the Superintendent, a **motion** to approve warrants # 61 (24-25), 1, 5 (25-26), CP #H-12 (24 -25) and CP #H – 1 (25-26), made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.
6. The Appropriation Status Budgets for 2024 – 2025 and 2025 – 2026 were reviewed.

**B.) Superintendent's Report**

The Superintendent's Report was previously distributed to the Board of Education.

- Cell Phone Policy Discussion – Social and Mental Health Grants available. Mr. Yorke plans to work with Student Council in a positive direction.

**C.) CSE - NONE**

**2.) Privilege of the Floor**

Clay Target League Members were present. Discussion included:

- Appreciate the school support of the program;
- They work hard to be open and transparent;
- Work to create a family atmosphere, teach respect and responsibility;
- Promote safety first – every week;
- Provide students breakfast and lunch;
- Give back to the community with visits to nursing homes, NICU/Moms Albany Med, Cemetery wreath laying; You Tube/1000 followers.

**3.) Correspondence**

All correspondence was previously distributed to the Board.

**4.) Unfinished Business**

There was no unfinished business for discussion.

**5.) New Business**

- a. Upon recommendation of the Superintendent, a **motion** to approve the following 2025 – 2026 Out of District Student Request, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0:
  - 1.) Kiera McKissick – Grade 9
- b. Upon recommendation of the Superintendent, a **motion** to approve the 2025 – 2026 financial advisors' contract with Rick Timbs, Inc, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 5:0.
- c. Upon recommendation of the Superintendent, a **motion** to approve the 2025 – 2026 Physical Therapy Contract with Advanced Therapy, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0. This contract will be ½ day per week for \$10,000 per year.
- d. Upon recommendation of the Superintendent, a **motion** to approve the 2025 – 2026 Occupational Therapy Contract with RESTORE, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0. This contract will be for \$6,500 per year.
- e. Upon recommendation of the Superintendent, a **motion** to open the 2025 – 2026 District Wide Safety Plan for Public Discussion for 30 days, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0. The 2025 –

2026 District Wide Safety Plan is available on the school website at [www.sharonsprings.org](http://www.sharonsprings.org).

- f. Upon recommendation of the Superintendent, a **motion** to accept the first reading of the Board Policy 7.18.1 Use of Internet – Enabled Devices, made by Brandi Kerber and seconded by Christine Cornwell, was carried unanimously 5:0.

**6.) Other**

No other business was presented for discussion.

**7.) Executive Session**

Upon recommendation of the Superintendent, a **motion** to enter into Executive Session to discuss particular contractual issues at 7:58 PM, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.

The Board exited Executive Session at 8:23 PM.

**A. Personnel**

- a. Upon recommendation of the Superintendent, a **motion** to accept the resignation of Elementary Education teacher, Erica Vickers, effective June 30, 2025, made by Christine Cornwell and seconded by Rose Chase, was carried unanimously 5:0.
- b. Upon recommendation of the Superintendent, a **motion** to accept the resignation of Secondary Science Teacher, Jacquelyn Insogna, effective June 30, 2025, made by Christine Cornwell and seconded by Rose Chase, was carried unanimously 5:0.
- c. Upon recommendation of the Superintendent, a **motion** to accept the resignation of 7-12 Spanish Teacher, Danielle Connors, effective August 31, 2025, made by Christine Cornwell and seconded by Rose Chase, was carried unanimously 5:0.
- d. Upon recommendation of the Superintendent, a **motion** to accept the resignation of Teacher Aide, Michael Attaway, effective June 30, 2025, made by Christine Cornwell and seconded by Rose Chase, was carried unanimously 5:0.
- e. Upon recommendation of the Superintendent, a **motion** to appoint the following drivers for Summer School Bus Runs, made by Christine Cornwell and seconded by Rose Chase, was carried unanimously 5:0:
  - 1. John Garner – Cobleskill Richmondville Central School – 3 hrs/day – Monday thru Friday.

2. Thomas All – Airline Drive Academy – 5.5 hrs/day – Monday thru Friday
3. TBD – Berne-Knox-Westerlo – 4 hrs/day - Monday – Friday.

Summer Bus Run Drivers will be paid at the driver's regular hourly rate.

- f. Upon recommendation of the Superintendent, a **motion** to appoint the following Fall Coaching Recommendations, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 5:0:
  1. Boys' Varsity SSCS Soccer – Cyle Conley
  2. Boys' Modified SSCS Soccer – Sam Bonderoff
  3. Girls' Varsity SSCS Soccer – Randi Korona
  4. Girls' Modified SSCS Soccer – Kelsey Girard
  5. Boys' Varsity SSCS Soccer Scorekeeper – Richard Kendle
  6. Girls' Varsity SSCS Soccer Scorekeeper – Brittany Pitonza

- g. Upon recommendation of the Superintendent, a **motion** to pass the following resolution, made by Christine Cornwell and seconded by Rose Chase, was carried unanimously 5:0:

BE IT RESOLVED that the Board of Education of the Sharon Springs Central School District re-establishes one (1) Elementary teaching position, for Elementary Education, effective September 1, 2025 and directs the Superintendent to fill the position in accordance with the law.

- h. Upon recommendation of the Superintendent, a **motion** to approve the reinstatement of Meghan Fancher to a similar position she was excised from as a FTE Elementary Education Teacher effective September 2, 2025, made by Sofia Issa and seconded by Brandi Kerber, was carried unanimously 4:0.
- i. Upon recommendation of the Superintendent, a **motion** to appoint Nicholas Barbara as a FTE Probationary Tenure Track Secondary Science Teacher, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

Nicholas's appointment will be conditional on verification of New York State Department of Education Fingerprint Clearance. Nicholas will be placed at Step C14 with a salary of \$66,283 (+ 6 credit hours) and benefits as per the SSTA Contract. Additional credits will be verified upon receipt of an official transcript.

- j. Upon recommendation of the Superintendent, a **motion** to appoint Fernando Albarran as a FTE Probationary Tenure Track 7 – 12 Spanish Teacher, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.



Fernando's appointment will be conditional on verification of New York State Department of Education Fingerprint Clearance. will be placed at Step A 16 with a salary of \$ 67,065 + (6 credit hours) and benefits as per the SSTA Contract. Additional credits will be verified upon receipt of an official transcript.

- k. Upon recommendation of the Superintendent, a **motion** to appoint Cyle Conley as a .5 Business and Marketing Teacher, and .5 Teacher Assistant made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

Cyle will be hired as a .5 Teacher at Step A 1 with a salary of \$ 25,062 (+ 24 credit hours) and .5 Teacher Assistant at Step D 6 with a salary of \$11,793 with a total salary of \$36,855 and benefits as per the SSTA Contract. Additional credits will be verified upon receipt of an official transcript.

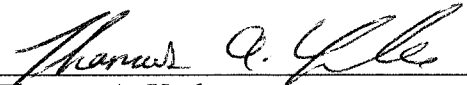
- l. Upon recommendation of the Superintendent, a **motion** to appoint Keri Maldonado as a FTE Probationary Teacher Assistant, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 5:0.

Keri's appointment will be conditional on verification of New York State Department of Education Fingerprint Clearance. Keri will be placed at Step 4D with a salary of \$22,572 and benefits as per the SSTA Contract. Additional credits will be verified upon receipt of an official transcript.

- m. Upon recommendation of the Superintendent, a **motion** to appoint Danielle Jones as a Certified Substitute RN Nurse, made by Rose Chase and seconded by Christine Cornwell, was carried unanimously 5:0. Certified RN Substitute Nurses are paid at the per diem rate of \$130 per day.

## 8.) Adjournment

A **motion** to adjourn the meeting at 8:29 PM, made by Rose Chase and seconded by Christine Cornwell, was carried unanimously 5:0.

  
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Thomas A. Yorke  
Deputy District Clerk