

**1) Call to Order**

The Regular Meeting of the Sharon Springs Central School Board of Education was called to order in the school library at 7:30 PM by President, Helen Roberts.

**Present:** Helen Roberts, President  
Sofia Issa, Board Trustee  
Brandi Kerber, Board Trustee  
Rose Chase, Board Trustee  
Thomas Yorke, Principal/Superintendent  
Anthony DiPace, Business Manager

**Absent:** None

**Excused:** Christine Cornwell, Vice-President

**Others Attending:** Michael Kerber, Kayla Kerber

**2) Approval of Minutes**

The minutes of the Monday, November 13, 2023 Regular Meeting were previously distributed to the Board for their review. Upon recommendation of the Superintendent, a **motion** to approve the Monday, November 13, 2023 Regular Meeting minutes with the following change, made by Sofia Issa and seconded by Brandi Kerber, was carried unanimously 4:0:

“3. Reports....made by Christine Cornwell...”

**3) Reports**

**A.) Business Manager/District Clerk**

The Business Manager’s Report was previously submitted to the Board for their review.

- Mr. DiPace reviewed the NTO Organizations request to open negotiations and their contract requests.
  - Mr. DiPace discussed the NYS Early Mail Voter Act and its impact on the school budget vote.
1. The internal claims auditor’s report was presented. The Board accepted the internal claims auditor’s report dated December 11, 2023.
  2. Upon recommendation of the Superintendent, a **motion** to approve Budget Transfer # 5, made by Helen Roberts and seconded by Rose Chase, was carried unanimously 4:0.
  3. Upon recommendation of the Superintendent, a **motion** to approve Warrants #21, 23, 24, 25, 27, and Capital H-7, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 4:0.
  4. The Board reviewed the Treasurer’s Reports.

5. The Appropriation Status Report was reviewed.
6. Upon recommendation of the Superintendent, a **motion** to approve the 2022 – 2023 Audit Reserve Report, made by Brandi Kerber and seconded by Sofia Issa, was carried unanimously 4:0.

**B) Superintendent/Principal**

The Superintendent’s Report was previously submitted to the Board for their review.

- Mr. Yorke discussed the DASA updates.

**CSE**

No CSE Student Recommendations were presented.

**Presentation - None**

**4.) Privilege of the Floor - None**

**5.) Correspondence**

All correspondence was previously distributed to the Board of Education.

**6.) Unfinished Business**

Upon recommendation of the Superintendent, a **motion** to accept the ESSER/APR State Reserve Update, made by Brandi Kerber and seconded by Sofia Issa, was carried unanimously 4:0.

**7.) New Business**

- a. The Board completed a review of the following policies:
  1. 2.2.3 Regular Meetings
  2. 2.2.3.1 Notice of Meetings
- b. Upon recommendation of the Superintendent, a **motion** to approve the use of Sharon Springs CSD as an emergency evacuation site and to provide emergency bus transportation for the Marchand Manor, made by Brandi Kerber and seconded by Sofia Issa, was carried unanimously 4:0.

**8.) Executive Session**

Upon recommendation of the Superintendent, a **motion** to enter into Executive Session to discuss particular personnel and contractual issues at 7:51 PM, made by Helen Roberts and seconded by Rose Chase, was carried unanimously 4:0.

The Board exited executive session at 8:13 PM.

The Board of Education meeting for January 8, 2024 has been cancelled.

**PERSONNEL:**

1. Upon recommendation of the Superintendent, a **motion** to approve the appointment of Brady Law as a Non-Certified Substitute made by Helen Roberts and seconded by Rose Chase, was carried unanimously 4:0.

This appointment is effective the first time Brady is called to substitute. Non-Certified Substitutes are paid at the per diem rate of \$105 per day, \$115 with a bachelor's degree and \$130 with a teaching certification. Teaching Assistants/Aides are paid at the current minimum wage.

**9.) Other Business**

No other business was presented or discussed.

**10.) Adjournment**

A **motion** to adjourn the meeting at 8:15 PM, made by Sofia Issa and seconded by Rose Chase, was carried unanimously 4:0.



Anthony M. DiPace  
District Clerk