

Call to Order

The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30 PM by District Clerk, Anthony DiPace, in the school Library.

Present: Helen Roberts, President
Christine Cornwell, Vice - President
Sofia Issa, Board Trustee
Brandi Kerber, Board Trustee
Rose Chase, Board Trustee
Thomas Yorke, Superintendent
Anthony DiPace, Business Manager

Absent: None

Excused: None

Others Attending: Andrew Olsen...

1.) District Clerk administers Oath of Office to Elected Member – Rose Chase

2.) Chairman Selected for the Meeting

A **motion** to appoint District Clerk Anthony DiPace, as chairman of the meeting, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.

3.) Election of Officers for 2022 – 2023

a. **President.** Mr. DiPace asked for nominations from the floor for the office of President for the 2023 – 2024 school year.

A **nomination** to elect Helen Roberts as President for the year was made by Christine Cornwell and seconded by Sofia Issa. The motion was carried 5:0.

AYES: Cornwell, Issa, Kerber, Chase NAYES: None ABSTAIN: Helen Roberts
ABSENT: None

b. **Vice President.** Mr. DiPace asked for nominations from the floor for the office of Vice President for the 2023 – 2024 school year.

A **nomination** to elect Christine Cornwell as Vice President for the year was made by Helen Roberts and seconded by Sofia Issa. The motion was carried 5:0:0.

AYES: Roberts, Issa, Kerber, Issa NAYES: None ABSTAIN: Christine Cornwell
ABSENT: None

Mr. DiPace administered the oath of office to the newly elected President, Helen Roberts and Vice-President, Christine Cornwell.

Anthony DiPace turned the meeting over to President, Helen Roberts.

5, 6, 7.) Appointments and Authorizations

5. A **motion** to cast one ballot for agenda items 5. A – Z Appointments, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.
6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Brandi Kerber and seconded Christine Cornwell, was carried unanimously 5:0.
7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Thomas A. Yorke, made by Brandi Kerber and seconded by Christine Cornwell, was carried unanimously 5:0.

8.) Transfer of Funds among the General Fund Appropriation

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Brandi Kerber and seconded by Christine Cornwell, was carried unanimously 5:0.

9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law

A **motion** to approve the reserve distribution within the legislated cap, made by Brandi Kerber and seconded by Christine Cornwell, was carried 5:0.

10, 11.) Authorizations

10. A **motion** to approve the official depositories as NBT Bank of Sharon Springs, Bank of Richmondville, Key Bank, 1st Chicago Trust of NY, and Chase Manhattan Bank made by Brandi Kerber and seconded by Christine Cornwell, was carried unanimously 5:0.
11. A **motion** to approve the official newspapers as The Times Journal made by Brandi Kerber and seconded by Christine Cornwell, was carried unanimously 5:0.

12.) Committee Appointments

A **motion** to approve the following committee appointments, made by Brandi Kerber and seconded by Christine Cornwell, was carried unanimously 5:0:
Schoharie County School Board – Brandi Kerber
Executive Committee SCSB – Helen Roberts
Occupational Ed Advisory – Rose Chase
NYSSBA Voting Delegate – Helen Roberts
Alternate – Brandi Kerber
Transportation – Christine Cornwell

Safety – Rose Chase
Site Based/Building Project – Christine Cornwell
Building & Grounds – Christine Cornwell
Audit Committee - Sofia Issa

13.) Authorization to establish Petty Cash

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

14.) Resolution to Dispose of Ballots

A **motion** to dispose of all ballots prior to January 1, 2022 made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 5:0.

15.) Resolution to Post Annual Financial Statement

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2023 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by Christine Cornwell and seconded by Sofia Issa was carried unanimously 5:0.

16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 5:0.

17.) Approval of Board Policies as They Stand with Review Throughout the Year

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies made by Helen Roberts and seconded by Sofia Issa, was approved unanimously 5:0:

- 6.5 Alcohol, Drugs, and Other Substances;
- 7.2 Required Immunizations;
- 7.8 Non-Resident Student;
- 8.10 Investment;
- 8.14 Partial Tax Exemption Established for Persons 65 Years of Age or Older;
- 8.19 Internal Auditor;
- 9.15 Homework;
- 10.1 Community Use of Building.

18.) Set salaries for Substitutes for 2023 – 2024 School Year

A **motion** to set substitute salaries as indicated in agenda items 18 a-h, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

- a. Certified Teacher Substitute - \$130 per day
- b. Non – Certified with 4-year degree Teacher Substitute - \$115 per day
- c. Non – Certified Substitute - \$105 per day

- d. Custodial Worker – minimum wage
- e. Lunch Aides/Assistants/Cafeteria – minimum wage
- f. Office Help – minimum wage
- g. Certified RN Nurse Substitute - \$115.00 per day
- h. Bus Driver Substitute - \$20.00 per hour/BOCES a.m./p.m. Substitute - \$20.00 per hour

19.) Price for Leasing School Buses by Outside Organizations

A **motion** to approve the price for leasing buses to outside organizations at \$20.00 per hour and \$3.50 per mile, made by Christine Cornwell, and seconded by Brandi Kerber, was carried unanimously 5:0.

20.) Ratify Health Insurance Contracts

A **motion** to ratify health insurance contracts with CDPHP, Empire Health Choice, Empire Health Choice PPO, Delta Dental (dental), and NYSUT Vision Plan, made by Helen Roberts and seconded by Sofia Issa, was carried unanimously 5:0.

21.) Ratify Substitute List

A **motion** to approve the 2023 – 2024 substitute list, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 5:0.

22.) Set Mileage Reimbursement Rate

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 5:0.

23.) Bonding

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 5:0:

- a. Superintendent – Thomas A. Yorke
- b. Principal – Thomas A. Yorke
- c. Business Manager – Anthony M. DiPace
- d. District Treasurer – Denise Perrotti
- e. Deputy Treasurers – Anthony DiPace, Thomas A. Yorke
- f. Tax Collector – Denise Perrotti
- g. Central Treasurer of Extra-Curricular Activities – Denise Perrotti
- h. Internal Claims Auditor – Angela Witham

24.) Adoption of Free and Reduced Lunch Program

A **motion** to approve the adoption of the free and reduced lunch program, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 5:0.

25.) Cooperative Bidding

Upon recommendation of the Superintendent, a **motion** to participate in the Capital Region BOCES Cooperative Bidding Programs, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 5:0.

26.) Section 125 Premium Only Plan Resolution

Upon recommendation of the Superintendent, a **motion** to pass the Section 125 POP resolution, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 5:0.

27.) Certified Evaluator

Upon recommendation of the Superintendent, a motion to approve the following Certified Evaluators, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 5:0:

- a. Patterson R. Green
- b. Thomas A. Yorke

28.) Standard Work Day Resolution

Upon recommendation of the Superintendent, a **motion** to approve the Standard Work Day resolution for 2023 – 2024, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 5:0.

REGULAR MEETING

1.) Reports

A.) Business Manager

Approval of Minutes

1. The minutes of the June 26, 2023 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes as presented, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.
2. The Board reviewed the End of the Year Extra-Curricular Treasurer's Report.
3. The Board accepted the Internal Claims Auditor's report for July 18, 2023.
4. Upon recommendation of the Superintendent, a **motion** to approve Budget Transfer #11, 1, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.
5. Upon recommendation of the Superintendent, a **motion** to approve warrants # 56, 57, 59, 3 and CP #H-11, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.
6. The Appropriation Status Budgets for 2022 – 2023 and 2023 – 2024 were reviewed.

B.) Superintendent's Report

The Superintendent's Report was previously distributed to the Board of Education.

C.) CSE - NONE

2.) Privilege of the Floor

Andrew Olsen – Veterans Property Tax Exemption presentation.

3.) Correspondence

All correspondence was previously distributed to the Board.

4.) Unfinished Business

There was no unfinished business for discussion.

5.) New Business

- a. Upon recommendation of the Superintendent, a **motion** to open the 2023 – 2024 District Wide Safety Plan for Public Discussion for 30 days, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 5:0. The 2023 – 2024 District Wide Safety Plan is available on the school website at www.sharonsprings.org.

6.) Other

No other business was presented for discussion.

7.) Executive Session

Upon recommendation of the Superintendent, a **motion** to enter into Executive Session to discuss particular contractual issues at 7:55 PM, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 5:0.

A. Personnel

- a. Upon recommendation of the Superintendent, a **motion** to appoint the following drivers for Summer School Bus Runs, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 4:0:
 - 1. Joe Hiltz – Schoharie Central School - 3.5hrs/day – Monday thru Thursday.

- 2. John Garner – Cobleskill Richmondville Central School – 3 hrs/day – Monday thru Friday.
- 3. Thomas All – Airline Drive Academy – 5.5 hrs/day – Monday thru Friday

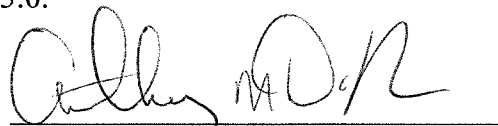
Summer Bus Run Drivers will be paid at an hourly rate of \$21.65

- b. Upon recommendation of the Superintendent, a **motion** to approve District Secretary/Business Manager, Katerina Bartlett’s, maternity leave request for the 2023 – 2024 school year, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.
- c. Upon recommendation of the Superintendent, a **motion** to appoint Jacquelyn Insogna for the 2023 – 2024 Part Time Technology Coach, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.
- d. Upon recommendation of the Superintendent, a **motion** to appoint Alexander Yorke, as a Probationary Tenure Track FTE Secondary Science Teacher effective September 1, 2023, made by Sofia Issa and seconded by Brandi Kerber, was carried unanimously 5:0.

Alexander’s appointment will be conditional on verification of New York State Department of Education Fingerprint Clearance. Alex will be placed at a Masters C Step 11 with a salary of \$59,648 and benefits as per the SSTA Contract. Additional credits will be verified upon receipt of an official transcript.

8.) Adjournment

A **motion** to adjourn the meeting at 8:10 PM, made by Brandi Kerber and seconded by Sofia Issa, was carried unanimously 5:0.



Anthony M. DiPace
District Clerk

