

Call to Order

The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30 PM by District Clerk, Anthony DiPace, in the school Library.

Present: Laura Jackson, President
Helen Roberts, Vice - President
Christine Cornwell, Board Trustee
Brandi Kerber, Board Trustee
Thomas Yorke, Superintendent
Anthony DiPace, Business Manager

DRAFT

Absent: None

Excused: Sofia Issa, Board Trustee

Others Attending: None

1.) District Clerk administers Oath of Office to Elected Member – Brandi Kerber

2.) Chairman Selected for the Meeting

A **motion** to appoint District Clerk Anthony DiPace, as chairman of the meeting, made by Helen Roberts and seconded by Laura Jackson, was carried unanimously 4:0.

3.) Election of Officers for 2022 – 2023

- a. **President.** Mr. DiPace asked for nominations from the floor for the office of President for the 2022 – 2023 school year. A **nomination** to elect Laura Jackson as President for the year was made by Helen Roberts and seconded by Christine Cornwell. The motion was carried 3:0:1.

AYES: Roberts, Cornwell, Kerber NAYES: None ABSTAIN: Jackson ABSENT: Issa

- b. **Vice President.** Mr. DiPace asked for nominations from the floor for the office of Vice President for the 2022 – 2023 school year.

A **nomination** to elect Helen Roberts as Vice President for the year was made by Laura Jackson and seconded by Christine Cornwell. The motion was carried 3:0:1.

AYES: Jackson, Cornwell, Kerber NAYES: None ABSTAIN: Roberts ABSENT: Issa

Mr. DiPace administered the oath of office to the newly elected President, Laura Jackson and Vice-President, Helen Roberts.

Anthony DiPace turned the meeting over to President, Laura Jackson.

5, 6, 7.) Appointments and Authorizations

5. A **motion** to cast one ballot for agenda items 5. A – aa Appointments, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.
6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 4:0.
7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Thomas A. Yorke, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 4:0.

8.) Transfer of Funds among the General Fund Appropriation

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Laura Jackson and seconded by Christine Cornwell, was carried unanimously 4:0.

9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law

A **motion** to approve the reserve distribution within the legislated cap, made by Helen Roberts and seconded by Brandi Kerber, was carried 4:0.

10, 11.) Authorizations

10. A **motion** to approve the official depositories as NBT Bank of Sharon Springs, Bank of Richmondville, Key Bank, 1st Chicago Trust of NY, and Chase Manhattan Bank made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.
11. A **motion** to approve the official newspapers as The Times Journal made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

12.) Committee Appointments

A **motion** to approve the following committee appointments, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 4:0:

Schoharie County School Board – Brandi Kerber

Executive Committee SCSB – Helen Roberts

Occupational Ed Advisory – Sofia Issa

NYSSBA Voting Delegate – Helen Roberts

Alternate – Laura Jackson

Transportation – Christine Cornwell

Safety – Christine Cornwell/Brandi Kerber

Site Based/Building Project – Christine Cornwell/Sofia Issa

Building & Grounds – Sofia Issa/Christine Cornwell

Audit Committee - Sofia Issa/Brandi Kerber

13.) Authorization to establish Petty Cash

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by Laura Jackson and seconded by Christine Cornwell, was carried unanimously 4:0.

14.) Resolution to Dispose of Ballots

A **motion** to dispose of all ballots prior to January 1, 2021 made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

15.) Resolution to Post Annual Financial Statement

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2021 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by Christine Cornwell and seconded by Brandi Kerber was carried unanimously 4:0.

16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 4:0.

17.) Approval of Board Policies as They Stand With Review Throughout the Year

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies made by Laura Jackson and seconded by Christine Cornwell, was approved unanimously 4:0:

- 6.5 Alcohol, Drugs, and Other Substances;
- 7.2 Required Immunizations;
- 7.8 Non-Resident Student;
- 8.10 Investment;
- 8.14 Partial Tax Exemption Established for Persons 65 Years of Age or Older;
- 8.19 Internal Auditor;
- 9.15 Homework;
- 10.1 Community Use of Building.
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18.) Set salaries for Substitutes for 2022 – 2023 School Year

A **motion** to set substitute salaries as indicated in agenda items 18 a-h, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

- a. Certified Teacher Substitute - \$110 per day
- b. Non – Certified with 4-year degree Teacher Substitute - \$95 per day
- c. Non – Certified Substitute - \$85 per day
- d. Custodial Worker – minimum wage
- e. Lunch Aides/Assistants/Cafeteria – minimum wage
- f. Office Help – minimum wage

- g. Certified RN Nurse Substitute - \$110.00 per day
- h. Bus Driver Substitute - \$20.00 per hour/ BOCES a.m./p.m. Substitute - \$20.00 per hour

19.) Price for Leasing School Buses by Outside Organizations

A **motion** to approve the price for leasing buses to outside organizations at \$20.00 per hour and \$3.50 per mile, made by Laura Jackson, and seconded by Christine Cornwell, was carried unanimously 4:0.

20.) Ratify Health Insurance Contracts

A **motion** to ratify health insurance contracts with CDPHP, Empire Health Choice, Empire Health Choice PPO, Delta Dental (dental), and NYSUT Vision Plan, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 4:0.

21.) Ratify Substitute List

A **motion** to approve the 2022 – 2023 substitute list, made by Laura Jackson and seconded by Christine Cornwell, was carried unanimously 4:0.

22.) Set Mileage Reimbursement Rate

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

23.) Bonding

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by Christine Cornwell and seconded by Laura Jackson, was carried unanimously 4:0:

- a. Superintendent – Thomas A. Yorke
- b. Principal – Thomas A. Yorke
- c. Business Manager – Anthony M. DiPace
- d. District Treasurer – Denise Perrotti
- e. Deputy Treasurers – Anthony DiPace, Thomas A. Yorke
- f. Tax Collector – Denise Perrotti
- g. Central Treasurer of Extra-Curricular Activities – Denise Perrotti
- h. Internal Claims Auditor – Angela Witham

24.) Adoption of Free and Reduced Lunch Program

A **motion** to approve the adoption of the free and reduced lunch program, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 4:0.

25.) Cooperative Bidding

Upon recommendation of the Superintendent, a **motion** to participate in the Capital Region BOCES Cooperative Bidding Programs, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

26.) Section 125 Premium Only Plan Resolution

Upon recommendation of the Superintendent, a **motion** to pass the Section 125 POP resolution, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

27.) Certified Evaluator

Upon recommendation of the Superintendent, a motion to approve the following Certified Evaluators, made by Christine Cornwell and seconded by Laura Jackson, was carried unanimously 4:0:

- a. Patterson R. Green
- b. Thomas A. Yorke

28.) Standard Work Day Resolution

Upon recommendation of the Superintendent, a **motion** to approve the Standard Work Day resolution for 2022 – 2023, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

REGULAR MEETING

1.) Reports

A.) Business Manager

Approval of Minutes

1. The minutes of the June 27, 2022 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes as presented, made by Helen Roberts and seconded by Laura Jackson, was carried unanimously 4:0.
2. The Board reviewed the June 2022 Extra-Curricular Treasurer’s Report.
3. The Board accepted the Internal Claims Auditor’s report for July 13, 2022.
4. Upon recommendation of the Superintendent, a **motion** to approve warrants # 58, 1, 3 and HL # 9, made by Laura Jackson and seconded by Brandi Kerber, was carried unanimously 4:0.
5. The Appropriation Status Budgets for 2021 – 2022 and 2022 – 2023 were reviewed.

B.) Superintendent’s Report

The Superintendent’s Report was previously distributed to the Board of Education.

1.) Personnel

- A. Upon recommendation of the Superintendent, a **motion** to appoint the following drivers for Summer School Bus Runs, made by Helen Roberts and seconded by Brandi Kerber, was carried unanimously 4:0:
 - 1. Thomas All – Schoharie Central School
 - 2. Ryan Ducharme – Cobleskill Richmondville Central School
- B. Upon recommendation of the Superintendent, a **motion** to appoint Jacquelyn Insogna for the 2022 – 2023 Part Time Director of Educational Technology and Curricular Innovation, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 4:0.
- C. Upon recommendation of the Superintendent, a **motion to table** the appointment of Sarah Wright as vocal music teacher, made by Laura Jackson and seconded by Helen Roberts, was carried unanimously 4:0.
- D. Upon recommendation of the Superintendent, a **motion to table** the appointment of the FTE Secondary Social Studies teacher, made by Laura Jackson and seconded by Helen Roberts, was carried unanimously 4:0.

C.) CSE - NONE

2.) Privilege of the Floor

No questions or comments were raised.

3.) Correspondence

All correspondence was previously distributed to the Board.

4.) Unfinished Business

There was no unfinished business for discussion.

5.) New Business

- a. Upon recommendation of the Superintendent, a **motion to table** the following 2022 – 2023 Out of District Student Request of Kindergartener, Jonathan Becker, made by Laura Jackson and seconded by Christine Cornwell, was carried unanimously 4:0.
- b. Upon recommendation of the Superintendent, a **motion** to open the 2022 – 2023 District Wide Safety Plan for Public Discussion for 30 days, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0. The 2022 – 2023 District Wide Safety Plan is available on the school website at www.sharonsprings.org.

- c. Upon recommendation of the Superintendent, a **motion** approve the following Board Policy, made by

6.) Other

No other business was presented for discussion.

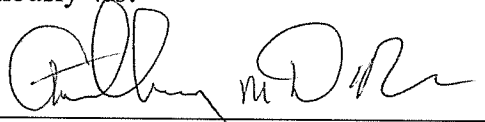
7.) Executive Session

Upon recommendation of the Superintendent, a **motion** to enter into Executive Session to discuss particular contractual issues at 7:55 PM, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.

Upon recommendation of the Superintendent, a **motion** to appoint Sarah Wright as a Probationary Tenure Track FTE Vocal Music Teacher, effective September 1, 2022, made by Laura Jackson and seconded by Helen Roberts, was carried unanimously 4:0. Sarah's appointment will be conditional on verification of New York State Department of Education Fingerprint Clearance. Sarah will be placed on Step 6 with a salary of \$48,316 and benefits as per the SSTA Contract. Additional credits will be verified upon receipt of an official transcript.

8.) Adjournment

A **motion** to adjourn the meeting at 8:13 PM, made by Christine Cornwell and seconded by Brandi Kerber, was carried unanimously 4:0.



Anthony M. DiPace
District Clerk