

SHARON SPRINGS CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
REORGANIZATIONAL MEETING
WEDNESDAY, JULY 13, 2022
AGENDA

1. Call to order - Flag salute - 7:30 p.m.
2. Clerk administers Oath of Office to elected member:
Brandi Kerber
3. Chairman Selected for the Meeting
4. Election of Officers
 - a. President for the 2022 – 2023 school year
 - b. Vice President for the 2022 – 2023 school year
 - c. Oaths of Office for President and Vice President Administered by the District Clerk
5. Appointments
 - a. Treasurer – Denise Perrotti
 - b. Deputy District Treasurer – Anthony M. DiPace
 - c. District Clerk – Anthony M. DiPace
 - d. Deputy District Clerk – Thomas Yorke
 - e. School Physician – Mary Imogene Bassett Hospital – Sharon Clinic, Dr. Sellers
 - f. School Attorney – Girvin & Ferlazzo, P.C.
 - g. Attendance Officer – Elizabeth Jones
 - h. Central Treasurer/Extra Activity Fund – Denise Perrotti
 - i. Dental Consultant – Cobleskill Dental Group
 - j. District Auditor – Ray Preusser, PC
 - k. Purchasing Agent – Anthony M. DiPace
 - l. Asbestos Designee – Anthony M. DiPace
 - m. Records Management Officer - Anthony M. DiPace
 - n. Investment Officers – Anthony M. DiPace
 - o. Tax Collector– Denise Perrotti
 - p. Deputy Tax Collector - NBT Bank
 - q. Census Coordinator - TBA
 - r. Substitute Caller – Katerina Bartlett
 - s. Internal Claims Auditor – Angela Witham
 - t. Night Shift Supervisor – Morris Salisbury
 - u. Testing Coordinator – Lorraine Brown
 - v. CSE Chairperson – Russell Scimeca
 - w. Workers' Compensation Trustee – Anthony DiPace
 - x. Workers' Compensation Alternate Trustee – Thomas Yorke
 - y. NEHIT Trustee – Anthony DiPace
 - z. NEHIT Alternate Trustee – Thomas Yorke
 - aa. Deputy District Superintendent – Patterson R. Green
6. Authorization of Superintendent to certify payrolls throughout the year.
7. Signatures on checks for the District to be only one of:
Denise Perrotti, Anthony M. DiPace, Thomas Yorke
8. Transfer of funds among the General Fund appropriation as needed throughout the year is delegated to the Superintendent as recommended by the Business Manager, as approved by the Board of Education.

9. Distribute, to authorize reserves, an amount or amounts necessary to bring the un-appropriated fund balance into compliance with Section 1318 of the Real Property Tax Law establishing a maximum undesignated fund balance of 4% of the ensuing year's budget is delegated to the Superintendent as recommended by the Business Manager and approved by the Board of Education.
10. Official Depository -
 - NBT Bank, Sharon Springs
 - Bank of Richmondville
 - Key Bank
 - First Chicago Trust Company of New York
 - Chase Manhattan Bank
 - Patriot Federal Bank
11. Official Newspaper - Times Journal
12. Committee Appointments
 - a. Executive Committee - Schoharie County School Boards
 - b. Occupational Education Advisory Committee (BOCES)
 - c. NYSSBA Convention and voting delegate and alternate
 - d. Transportation Committee
 - e. Building and Grounds Committee
 - f. Safety Committee Proposal
 - g. Site Based/Building Project
 - h. Audit Committee
13. Authorization to establish a Petty Cash fund of \$100 dollars in the name of the Superintendent
14. Resolution to dispose of all ballots prior to January 1, 2022
15. Resolution to post the Annual Financial Statement for year ending June 30, 2021 in seven public places:
 - 1) Public Library
 - 2) Firehouse
 - 3) Post Office
 - 4) School House Entrance
 - 5) NBT Bank
 - 6) Stewarts
 - 7) Log House
16. Resolution to authorize the Superintendent to approve attendance of personnel at conferences
17. Approval of Board Policies as they stand with review throughout the year; and
 - a. Review of Alcohol, Drugs and Other Substances Policy 6.5
 - b. Review of Non-Resident Student Policy 7.8
 - c. Review of Investment Policy 8.10
 - d. Review of Partial Tax Exemption Established for Persons 65 Years of Age or Older 8.14
 - e. Review of Internal Audit 8.19
 - f. Review of Homework Policy 9.15
 - g. Review of Use of School Facilities 10.1
 - h. Review of Required Immunizations 7.2
18. Set salary for substitutes for the 2022 - 2023 school year
 - a. Certified \$ 110 per day
 - b. Non-certified \$ 85 per day; w/4 yr. degree \$95 per day
 - c. Custodian - hourly minimum wage
 - d. School lunch helper - hourly minimum wage
 - e. Aides - hourly minimum wage
 - f. Office - hourly minimum wage
 - g. RN Certified Nurse - \$110 per day
 - h. Substitute Bus Drivers – \$20/hour

- i. Substitute Bus Drivers for am & pm BOCES -\$20/hour
- 19. Price for Leasing of School Buses to an outside organization
 - a. Bus Driver Salary and Fringe Benefits at \$20 per hour
 - b. Mileage - \$3.50 per mile
 - c. If trip is over night, additional cost and fringe benefits, plus incidentals (lodging and meals)
- 20. Ratify Health Insurance Contracts
 - a. CDPHP
 - b. Empire Health Choice
 - c. Empire Health Choice PPO
 - d. Delta Dental
- 21. Substitute List for 2022 – 2023
- 22. Mileage Reimbursement Rate – IRS Mileage Allowance Rate
- 23. Bonding Resolution for:
 - a. Superintendent
 - b. Principal
 - c. Business Manager
 - d. District Treasurer
 - e. Deputy Treasurer
 - f. Tax Collector
 - g. Central Treasurer of Extra Curricular Activities
 - h. Internal Claims Auditor
- 24. Adoption of the Free and Reduced Lunch Program
- 25. Cooperative Bidding Agreement with Capital Region BOCES
- 26. Section 125 Premium Only Plan Resolution
- 27. Approval of Certified Evaluators
- 28. Standard Work Day Resolution
- 29. **Regular Business Meeting**
 - A. Business Manager
 - 1. Approve minutes from 06/27/22 Regular Meeting
 - 2. Audit Report – Will be available Wednesday night
 - 3. Treasurer’s Reports – None
 - 4. Extra-Curricular Report – June 2022
 - 5. Budget Transfer # - None
 - 6. Warrants #58, 1, 3 and HL #9
 - 7. Appropriation Status Review
 - B. Superintendent Personnel
 - 1. Vocal Music Teacher Recommendation – TBA
 - 2. Secondary Social Studies Recommendation - TBA
 - 3. Part Time – Director of Educational Technology and Curricular Innovation (2022 – 2023) – Jacquelyn Insogna
 - 4. Appointment of Summer Bus Runs –
 - a. Summer School Run to Schoharie – Tom All
 - b. Summer Run to CRCS – Ryan Ducharme
 - C. CSE - None
 - D. Privilege of the Floor
 - E. Old Business
 - F. New Business
 - 1. 2022 - 2023 Out of District Student Request
 - a. Jonathan Becker – Kindergarten

2. 2022 – 2023 District Wide Safety Plan – Public Hearing (Open for 30 days of public comment Available @ www.sharonsprings.org)

3. Board Policies for Review:

a. 8.9 Inventory Control – Fixed Assets

29. Executive Session

30. Adjournment

**BOARD OF EDUCATION PACKET
TABLE OF CONTENTS
WEDNESDAY, JULY 13, 2022**

I. AGENDA

II. BUSINESS MANAGER

- A. FRIDAY NOTES - None**
- B. MINUTES FROM JUNE 27, 2022 MEETING**
- C. TREASURER'S REPORT – NONE**
- D. AUDIT REPORT – WILL BE AVAILABLE WEDNESDAY NIGHT**
- E. EXTRA – CURRICULAR TREASURER'S REPORT – JUNE 2022**
- F. BUDGET TRANSFER # - NONE**
- G. WARRANTS #58, 1, 3 & HL #9**
- H. APPROPRIATION BUDGET STATUS 2021 - 2022, 2022 - 2023**
- I. 125 POP RESOLUTIONS**
- J. COOPERATIVE BIDDING RESOLUTIONS**
- K. STANDARD WORKDAY REPORT**

III. SUPERINTENDENT

- A. FRIDAY NOTES – PRINCIPAL/SUPERINTENDENT**
- B. ENROLLMENT – NONE AVAILABLE**
- C. 2022 - 2023 SUBSTITUTE LIST**
- D. BOARD POLICIES FOR ANNUAL REVIEW**
- E. PART TIME – DIRECTOR OF EDUCATIONAL TECHNOLOGY AND CURRICULAR INNOVATION (2022-2023) – JACQULYN INSOGNA**
- F. APPOINTMENT OF SUMMER BUS RUNS – T. ALL, R. DUCHARME**
- G. 2022 – 2023 OUT OF DISTRICT STUDENT REQUEST – J. BECKER**
- H. 2022 – 2023 4TH QUARTER HONOR/MERIT ROLL**

- I. **2022 – 2023 DISTRICT WIDE SAFETY PLAN – NOT AVAILABLE**
- J. **BOARD POLICY FOR ANNUAL REVIEW – INVENTROL CONTROL – FIXED ASSEST**