

**Call to Order**

The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30 PM by President MacFadden, in the school auditorium/ZOOM.

**Present:** Laura Jackson  
Helen Roberts  
James MacFadden  
Christine Cornwell  
Sofia Issa  
Patterson Green, Superintendent  
Thomas Yorke, Principal  
Anthony DiPace, Business Manager

**Absent:** None

**Excused:** None

**Others Attending:** Patsy Nicosia...

**2.) District Clerk administers Oath of Office to Elected Member – Sofia Issa**

**3.) Chairman Selected for the Meeting**

A **motion** to appoint Anthony DiPace, District Clerk, as chairman of the meeting, made by Helen Roberts and seconded by Laura Jackson, was carried unanimously 5:0.

**4.) Election of Officers for 2020 – 2021**

a. **President.** Mr. DiPace asked for nominations from the floor for the office of President for the 2020 – 2021 school year. A **nomination** to elect James MacFadden as President for the year was made by Helen Roberts and seconded by Laura Jackson. The motion was carried 4:0:1.

AYES: Jackson, Roberts, Issa, Cornwell, NAYES: None ABSTAIN: MacFadden

b. **Vice President.** Mr. DiPace asked for nominations from the floor for the office of Vice President for the 2020 – 2021 school year.

A **nomination** to elect Helen Roberts as Vice President for the year was made by Christine Cornwell and seconded by James MacFadden. The motion was carried 4:0:1.

AYES: Jackson, MacFadden, Cornwell, Issa NAYES: None ABSTAIN: Roberts

Mr. DiPace administered the oath of office to the newly elected President James MacFadden, and Vice-President, Helen Roberts.

Mr. DiPace turned the meeting over to President MacFadden.

**5, 6, 7.) Appointments and Authorizations**

- 5. A **motion** to cast one ballot for agenda items 5. A – Z Appointments, made by Helen Roberts and seconded by James MacFadden, was carried unanimously 5:0.
  
- 6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.
  
- 7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Patterson R. Green, made by James MacFadden and seconded by Laura Jackson, was carried unanimously 5:0.

**8.) Transfer of Funds among the General Fund Appropriation**

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

**9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law**

A **motion** to approve the reserve distribution within the legislated cap, made by James MacFadden and seconded by Christine Cornwell, was carried 5:0.

**10, 11.) Authorizations**

- 10. A **motion** to approve the official depositories as NBT Bank of Sharon Springs, Bank of Richmondville, Key Bank, 1<sup>st</sup> Chicago Trust of NY, and Patriot Federal made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.
  
- 11. A **motion** to approve the official newspapers as The Times Journal, Daily Star, and My Shopper, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 5:0.

**12.) Committee Appointments**

A **motion** to approve the following committee appointments, made by Christine Cornwell and seconded by James MacFadden, was carried unanimously 5:0:

- Executive Committee SCSB – Helen Roberts
- Occupational Ed Advisory – Helen Roberts
- NYSSBA Voting Delegate – Helen Roberts
- Alternate – Laura Jackson
- Transportation – James MacFadden/Christine Cornwell
- Safety – Christine Cornwell/Sofia Issa
- Site Based/Building Project – James MacFadden
- Building & Grounds - Christine Cornwell/James MacFadden
- Audit Committee - Helen Roberts/Sofia Issa

**13.) Authorization to establish Petty Cash**

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 5:0.

**14.) Resolution to Dispose of Ballots**

A **motion** to dispose of all ballots prior to January 1, 2019 made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

**15.) Resolution to Post Annual Financial Statement**

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2019 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by James MacFadden and seconded by Sofia Issa was carried unanimously 5:0.

**16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences**

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by Christine Cornwell and seconded by James MacFadden, was carried unanimously 5:0.

**17.) Approval of Board Policies as They Stand With Review Throughout the Year**

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies made by Christine Cornwell and seconded by Sofia Issa, was approved unanimously 5:0:

- 6.5 Alcohol, Drugs, and Other Substances;
- 7.2 Required Immunizations;
- 7.8 Non-Resident Student;
- 8.10 Investment;
- 8.14 Partial Tax Exemption Established for Persons 65 Years of Age or Older;
- 8.19 Internal Auditor;
- 9.15 Homework;
- 10.1 Community Use of Building.
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**18.) Set salaries for Substitutes for 2019 – 2020 School Year**

A **motion** to set substitute salaries as indicated in agenda items 19 a-h, made by James MacFadden and seconded by Christine Cornwell, was carried unanimously 5:0.

- a. Certified Teacher Substitute - \$110 per day
- b. Non – Certified with 4 year degree Teacher Substitute - \$95 per day
- c. Non – Certified Substitute - \$85 per day
- d. Custodial Worker – minimum wage
- e. Lunch Aides/Assistants/Cafeteria – minimum wage
- f. Office Help – minimum wage
- g. Certified RN Nurse Substitute - \$110.00 per day

- h. Bus Driver Substitute - \$16.00 per hour/ BOCES a.m./p.m. Substitute - \$16.00 per hour

**19.) Price for Leasing School Buses by Outside Organizations**

A **motion** to approve the price for leasing buses to outside organizations at \$20 per hour and \$3.50 per mile, made by James MacFadden and seconded by Sofia Issa, was carried unanimously 5:0.

**20.) Ratify Health Insurance Contracts**

A **motion** to ratify health insurance contracts with CDPHP, Empire Health Choice, Empire Health Choice PPO, Delta Dental (dental), and NYSUT Vision Plan, made by James MacFadden and seconded by Christine Cornwell, was carried unanimously 5:0.

**21.) Ratify Substitute List**

A **motion** to approve the 2020 – 2021 substitute list, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 5:0.

**22.) Set Mileage Reimbursement Rate**

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by James MacFadden and seconded by Sofia Issa, was carried unanimously 5:0.

**23.) Bonding**

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0:

- a. Superintendent – Patterson R. Green
- b. Principal – Thomas Yorke
- c. Business Manager – Anthony M. DiPace
- d. District Treasurer – Denise Perrotti
- e. Deputy Treasurers – Anthony DiPace, Patterson Green
- f. Tax Collector – Lorelyn Webb
- g. Central Treasurer of Extra-Curricular Activities – Gale Desmond
- h. Internal Claims Auditor – Angela Witham

**24.) Adoption of Free and Reduced Lunch Program**

A **motion** to approve the adoption of the free and reduced lunch program, made by James MacFadden and seconded by Sofia Issa, was carried unanimously 5:0.

**25.) Cooperative Bidding**

Upon recommendation of the Superintendent, a **motion** to participate in the Capital Region BOCES Cooperative Bidding Programs, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0.

**26.) Section 125 Premium Only Plan Resolution**

Upon recommendation of the Superintendent, a **motion** to pass the Section 125 POP resolution, made by James MacFadden and seconded by Sofia Issa, was carried unanimously 5:0.

**27.) Certified Evaluator**

Upon recommendation of the Superintendent, a motion to approve the following Certified Evaluators, made by Laura Jackson and seconded by Christine Cornwell, was carried unanimously 5:0:

- a. Patterson R. Green
- b. Thomas Yorke

**28.) Standard Work Day Resolution**

Upon recommendation of the Superintendent, a **motion** to approve the Standard Work Day resolution, made by Christine Cornwell and seconded by James MacFadden, was carried unanimously 5:0.

**REGULAR MEETING**

**1.) Reports**

**A.) Business Manager**

**Approval of Minutes**

1. The minutes of the June 22, 2020 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes with the following change, made by James MacFadden and seconded by Christine Cornwell, was carried unanimously 5:0:  
Add “Joseph Hilts, Diane Hilts” to guest list.
2. The Board reviewed the June 2020 Extra-Curricular Treasurer’s Report.
3. The Board reviewed the April and May 2020 Treasurer’s Reports.
4. The Board accepted the internal claims auditor’s report for July 13, 2020.
5. Upon recommendation of the Superintendent, a **motion** to approve Budget Transfers #14 and 1, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 5:0.
5. Upon recommendation of the Superintendent, a **motion** to approve warrants # 60, 62, 63, 64, and HF - 20, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 5:0.
6. The appropriation status budgets for 2019 – 2020 and 2020 – 2021 were reviewed.

**B.) Superintendent’s Report**

The Superintendent’s Report was previously distributed to the Board of Education.

**1. PERSONNEL**

- a. Upon recommendation of the Superintendent, a **motion** to approve the appointment of the following summer position, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 5:0:

- 1. Summer School Bus Run – Cobleskill – Thomas All – 3.5 hours/2 days per week

**Principal’s Report**

Principal Yorke presented an overview on the NRCERN Attendance Intervention Program.

**C.) CSE - NONE**

**2.) Privilege of the Floor**

No questions or comments were raised.

**3.) Correspondence**

All correspondence was previously distributed to the Board.

**4.) Unfinished Business**

**a. Table Board Policies**

The Board completed the review of the following Board Policies:

- 1. 13.1 Comprehensive Policy of Drugs, Alcohol and Other Potentially Harmful Substances
- 2. 8.30 Compensation for Substitute Teachers on Days of Delayed Opening or Early Dismissal

**b. Second Reading of Board Policy:**

- 8.34 Procurement: Uniform Grant Guidance for Federal Awards

**5.) New Business**

- a. Upon recommendation of the Superintendent, a **motion** to approve the 2020 – 2021 School Reopening Plan, made by Christine Cornwell and seconded by James MacFadden, was carried unanimously 5:0.

**6.) Other**

The Board of Education declined a request for use of the Baby Grand Piano at a concert event outside of the building, citing concerns for potential damage, transportation and insurance issues. The Baby Grand Piano should stay in school on the stage at all times.

**7.) Executive Session**

No executive session was held.

**8.) Adjournment**

A **motion** to adjourn the meeting at 8:13 PM, made by James MacFadden and seconded by Christine Cornwell, was carried unanimously 5:0.

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Anthony M. DiPace  
District Clerk