

SHARON SPRINGS CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
REORGANIZATIONAL MEETING
MONDAY, JULY 13, 2020
AGENDA

1. Call to order - Flag salute - 7:30 p.m.
2. Clerk administers Oath of Office to elected member:
Sofia Issa
3. Chairman Selected for the Meeting
4. Election of Officers
 - a. President for the 2020 – 2021 school year
 - b. Vice President for the 2020 – 2021 school year
 - c. Oaths of Office for President and Vice President Administered by the District Clerk
5. Appointments
 - a. Treasurer -Denise Perrotti
 - b. Deputy District Treasurer – Anthony M. DiPace
 - c. District Clerk -Anthony M. DiPace
 - d. Deputy District Clerk – Patterson R. Green
 - e. School Physician - Mary Imogene Bassett Hospital – Sharon Clinic,Dr. Sellers
 - f. School Attorney -Girvin & Ferlazzo, P.C.
 - g. Attendance Officer-TBA
 - h. Central Treasurer/Extra Activity Fund – Gale Desmond
 - i. Dental Consultant – Cobleskill Dental Group
 - j. District Auditor – Ray Preusser, PC
 - k. Purchasing Agent - Anthony M. DiPace
 - l. Asbestos Designee -Anthony M. DiPace
 - m. Records Management Officer -Anthony M. DiPace
 - n. Investment Officers –Anthony M. DiPace
 - o. Tax Collector– Lorelyn Webb
 - p. Deputy Tax Collector - NBT Bank
 - q. Census Coordinator - TBA
 - r. Substitute Caller -Lorelyn Webb
 - s. Internal Claims Auditor– Angela Witham
 - t. Night Shift Supervisor– Morris Salisbury
 - u. Testing Coordinator– Lorraine Brown
 - v. CSE Chairperson – Russell Scimeca
 - w. Workers' Compensation Trustee – Anthony DiPace
 - x. Workers' Compensation Alternate Trustee – Patterson R. Green
 - y. NEHIT Trustee – Anthony DiPace
 - z. NEHIT Alternate Trustee – Patterson R. Green
6. Authorization of Superintendent to certify payrolls throughout the year.
7. Signatures on checks for the District to be only one of :
Denise Perrotti, Anthony M. DiPace, Patterson R. Green
8. Transfer of funds among the General Fund appropriation as needed throughout the year is delegated to the Superintendent as recommended by the Business Manager, as approved by the Board of Education.
9. Distribute, to authorize reserves, an amount or amounts necessary to bring the un-appropriated fund balance into compliance with Section 1318 of the Real Property Tax

- Law establishing a maximum undesignated fund balance of 4% of the ensuing year's budget is delegated to the Superintendent as recommended by the Business Manager and approved by the Board of Education.
10. Official Depository -
 - NBT Bank, Sharon Springs
 - Bank of Richmondville
 - Key Bank
 - First Chicago Trust Company of New York
 - Chase Manhattan Bank
 - Patriot Federal Bank
 11. Official Newspaper–Times Journal
 12. Committee Appointments
 - a. Executive Committee - Schoharie County School Boards
 - b. Occupational Education Advisory Committee (BOCES)
 - c. NYSSBA Convention and voting delegate and alternate
 - d. Transportation Committee
 - e. Building and Grounds Committee
 - f. Safety Committee Proposal
 - g. Site Based/Building Project
 - h. Audit Committee
 13. Authorization to establish a Petty Cash fund of \$100 dollars in the name of the Superintendent
 14. Resolution to dispose of all ballots prior to January 1, 2019
 15. Resolution to post the Annual Financial Statement for year ending June 30, 2020 in seven public places:
 - 1) Public Library
 - 2) Firehouse
 - 3) Post Office
 - 4) School House Entrance
 - 5) NBT Bank
 - 6) Stewarts
 - 7) Log House
 16. Resolution to authorize the Superintendent to approve attendance of personnel at conferences
 17. a. Approval of Board Policies as they stand with review throughout the year; and
 - a. Review of Alcohol, Drugs and Other Substances Policy 6.5
 - b. Review of Non-Resident Student Policy 7.8
 - c. Review of Investment Policy 8.10
 - d. Review of Partial Tax Exemption Established for Persons 65 Years of Age or Older 8.14
 - e. Review of Internal Audit 8.19
 - f. Review of Homework Policy 9.15
 - g. Review of Use of School Facilities 10.1
 - h. Review of Required Immunizations 7.2
 18. Set salary for substitutes for the 2020 - 2021 school year
 - a. Certified \$110 per day
 - b. Non-certified \$ 85 per day; w/4 yr. degree \$95 per day
 - c. Custodian - hourly minimum wage
 - d. School lunch helper - hourly minimum wage
 - e. Aides - hourly minimum wage
 - f. Office - hourly minimum wage
 - g. RN Certified Nurse - \$110 per day
 - h. Substitute Bus Drivers – \$16/hour
 - i. Substitute Bus Drivers for am & pm BOCES -\$16/hour
 19. Price for Leasing of School Buses to an outside organization

- a. Bus Driver Salary and Fringe Benefits at \$20 per hour
 - b. Mileage - \$3.50 per mile
 - c. If trip is over night, additional cost and fringe benefits, plus incidentals (lodging and meals)
20. Ratify Health Insurance Contracts
- a. CDPHP
 - b. Empire Health Choice
 - c. Empire Health Choice PPO
 - d. Delta Dental
21. Substitute List for 2020 – 2021
22. Mileage Reimbursement Rate – IRS Mileage Allowance Rate
23. Bonding Resolution for:
- a. Superintendent
 - b. Principal
 - c. Business Manager
 - d. District Treasurer
 - e. Deputy Treasurers
 - f. Tax Collector
 - g. Central Treasurer of Extra Curricular Activities
 - h. Internal Claims Auditor
24. Adoption of the Free and Reduced Lunch Program
25. Cooperative Bidding Agreement with Capital Region BOCES
26. Section 125 Premium Only Plan Resolution
27. Approval of Certified Evaluators
28. Standard Work Day Resolution
29. **Regular Business Meeting**
- A. Business Manager
 - 1. Approval of minutes from 06/22/20 Regular Meeting
 - 2. Audit Report
 - 3. Treasurer's Reports – April, May 2020
 - 4. Extra-Curricular Report – None
 - 5. Budget Transfer 19/20 - #14; 20/21 - #1
 - 6. Warrants 19/20 – 60, 62, 63, 64; 20/21 – 3 HF- 20
 - 7. Appropriation Status Review 19/20; 20/21
 - B. Superintendent
Personnel
Summer Bus Run – Thomas All – 3.5 hours/day, 2 days/week
 - C. Principal
Presentation – Update on NCRERN Attendance Intervention
 - C. CSE
 - D. Privilege of the Floor
 - E. Old Business
 - a. Tabled Board Policies:
 - 1. 13.1 Comprehensive Policy of Drugs, Alcohol and Other Potentially Harmful Substances
 - 2. 8.30 Compensation for Substitute Teachers on Days of Delayed Opening or Early Dismissal
 - b. Second Reading of Board Policy – 8.34 Procurement: Uniform Grant Guidance for Federal Awards
 - F. New Business
 - 1. 2020 – 2021 School Re-Opening Plan

29. Executive Session
30. Adjournment