File: #3.6

Adopted: 02/13/95 Reviewed: 05/13/19

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## DUTIES OF THE TAX COLLECTOR

Taxes for the District will be collected by a designated Tax Collector for the taxing jurisdiction located within the boundaries of the school district.

The Collector will perform those duties outlined in Education Law including the duties:

- 1. To collect tax monies on warrant received from the Board and upon giving proper notice as prescribed in law.
- 2. To pay over to the Treasurer monies as received.
- 3. To return to the Board a list of unpaid taxes.

Legal Reference: Section 2130, Real Property Tax Law, Section 1322, 1330