

DUTIES OF THE DISTRICT TREASURER

1. To be the custodian of all monies belonging to the district from whatever source derived.
2. To receive from the school collectors all monies collected under the annual tax warrant.
3. To receive from the State of New York all public monies apportioned to the district.
4. To disburse monies from the several funds upon the order of the Board.
5. To maintain suitable records for all funds and make the following reports;
 - a. Monthly reports on each fund after checking bank statements and making necessary reconciliations.
 - b. Annual reports to the Board of Education.
 - c. Such other reports as the Board of Education may require.
6. To discharge the other duties listed under Education law and all other laws.