File: 12.1

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COMMUNICATION PROGRAM

In order to interpret to the public the purposes, needs, and achievements of the Sharon Springs Central School District, there shall be established and maintained an effective two-way communication program that is continuous, honest, informative, and understandable.

Included in this Communication Program are:

- 1. <u>School District Newsletter/Weekly Bulletin</u> a weekly school bulletin will be distributed under the direction of the Office of the Superintendent. In addition, a quarterly newsletter will be mailed to each resident.
- 2. <u>Parent Conference Night</u> working in conjunction with the Sharon Springs Teachers' Association, the District will provide a minimum of one parent conference night a year.
- 3. <u>Home Contact</u> each staff member is encouraged to maintain a solid interaction with the parents/guardians of our students. Regular home contact is a positive educational practice.
- 4. <u>Parent Conference</u> each staff member is to meet with concerned parents during normal working hours or from 3:00 to 3:30 p.m. as per the Teachers' contract.