

# Welcome to the Sharon Springs Central School District

Items you will need at the time of registration:

**1.) Evidence of Student Age (one of the following):**

- Birth certificate
- Baptismal certificate

**2.) Proof of address/residency**

*Must include the name and address of a parent or guardian and must be dated within 40 days prior to the date of registration*

Examples of acceptable proofs of address include the following items:

- Cell phone or telephone bill
- Utility Bill (electric, gas)
- Satellite/Cable bill
- Auto insurance ID card
- Social Security statement
- DSS documentation
- Copy of a lease

Unacceptable items include:

- US mail
- Post Office change of address
- Tax bill (water, property or school)
- Any proof older than 40 days
- Property deeds
- Credit card/bank statements
- Medical bills
- Rent receipts

**3.) Immunization Record**

**4.) Custody papers, if applicable**

If the student is not the biological child, documentation must be presented which proves temporary or permanent transfer of custody. *(A notarized letter for custody is unacceptable)*

**5.) Most current report card (K-5) or transcript (for all new students entering middle and high school.)**