

**1.) Call to Order**

- a. The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30PM by President MacFadden, in the school library.
- b. A **motion** to waive the 72 hour notice to change the agenda, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 5:0.

**Present:** James Mac Fadden, President  
Helen Roberts, Vice-President  
Laura Jackson  
Paul Larkin  
Dorothy Harding  
Anthony DiPace, Business Manager  
Patterson Green, Principal

**Absent:** None

**Excused:** None

**Others Attending:** Caroline Bade...

**2.) District Clerk administers Oath of Office to Elected Member**

Anthony DiPace, District Clerk, administered the oath of office to elected member Laura Jackson. The Oath of Office was signed and filed with the District Clerk.

**3.) Chairman Selected for the Meeting**

A **motion** to appoint Anthony DiPace, District Clerk, as chairman of the meeting, made by Helen Roberts and seconded by Paul Larkin, was carried unanimously 5:0.

**4.) Election of Officers for 2013 – 2014**

- a. **President.** Mr. DiPace asked for nominations from the floor for the office of President for the 2013 – 2014 school year. A **nomination** to elect James MacFadden as President for the year was made by Paul Larkin, and seconded by Dorothy Harding. The motion was carried 4:0:1.  
**AYES:** Roberts, Harding, Jackson, Larkin **NAYES:** None **ABSTAIN:** MacFadden
- b. **Vice President.** Mr. DiPace asked for nominations from the floor for the office of Vice President for the 2013 – 2014 school year. A **nomination** to elect Laura Jackson as Vice President for the year was made by Paul Larkin and seconded by Dorothy Harding. Laura Jackson declined the nomination.
- c. A **nomination** to elect Helen Roberts as Vice President for the year was made by James MacFadden and seconded by Dorothy Harding. The motion was carried 4:0:1.

**AYES:** MacFadden, Jackson, Harding, Larkin **NAYES:** None **ABSTAIN:** Roberts

Mr. DiPace administered the oath of office to the newly elected President and Vice-President. The Oaths of Office were signed and filed with the District Clerk.

Mr. DiPace turned the meeting over to President MacFadden.

**5, 6, 7.) Appointments and Authorizations**

5. A **motion** to cast one ballot for agenda items 5. A – S, and U-Y Appointments, made by Helen Roberts and seconded by Paul Larkin, was carried unanimously 5:0. T and Z appointments were eliminated.
6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Dorothy Harding and seconded by Paul Larkin, was carried unanimously 5:0.
7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Patterson R. Green, made by Paul Larkin and seconded by Dorothy Harding, was carried unanimously 5:0.

**8.) Transfer of Funds among the General Fund Appropriation**

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Paul Larkin and seconded by Helen Roberts, was carried unanimously 5:0.

**9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law**

A **motion** to approve the reserve distribution within the legislated cap, made by Paul Larkin and seconded by Helen Roberts, was carried 5:0.

**10, 11.) Authorizations**

10. A **motion** to approve the official depositories as NBT of Sharon Springs, Bank of Richmondville, Key Bank, 1<sup>st</sup> Chicago Trust of NY, Community Bank, and Patriot Federal made by James MacFadden and seconded by Paul Larkin, was carried unanimously 5:0.
11. A **motion** to approve the official newspaper as The Times Journal, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 5:0.

**12.) Committee Appointments**

A **motion** to approve the following committee appointments, made by Paul Larkin and seconded by James MacFadden, was carried unanimously 5:0.

Executive Committee SCSB – Helen Roberts  
Occupational Ed Advisory – Laura Jackson  
NYSSBA Voting Delegate – Helen Roberts  
Alternate – Laura Jackson  
Transportation – James MacFadden, Paul Larkin  
Safety – Dorothy Harding  
Building & Grounds/Site Based/Shared Decision Making – Paul Larkin,  
James MacFadden  
Audit Committee - Helen Roberts, Dorothy Harding, Alternate – Laura Jackson

**13.) Authorization to establish Petty Cash**

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by Paul Larkin and seconded by Dorothy Harding, was carried unanimously 5:0.

**14.) Resolution to Dispose of Ballots**

A **motion** to dispose of all ballots prior to January 1, 2012 made by Helen Roberts and seconded by Paul Larkin, was carried unanimously 5:0.

**15.) Resolution to Post Annual Financial Statement**

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2013 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by James MacFadden and seconded by Paul Larkin was carried unanimously 5:0.

**16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences**

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 5:0.

**17.) Approval of Board Meetings for 2<sup>nd</sup> and 4<sup>th</sup> Mondays unless otherwise noted on Board of Education Meeting Calendar**

A **motion** to approve the Board meetings for 2<sup>nd</sup> and 4<sup>th</sup> Mondays at 7:30 p.m. unless otherwise noted on Board of Education Meeting Calendar, made by James MacFadden and seconded by Dorothy Harding, was approved unanimously 5:0.

**18.) Approval of Board Policies as They Stand With Review Throughout the Year**

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies 6.5 Alcohol, Drugs, and Other Substances, 7.8 Non-Resident Student, 8.10 Investment, 8.19 Internal Auditor, 9.15 Homework, and 10.1 Community Use of Building, made by James MacFadden and seconded by Paul Larkin, was approved unanimously 5:0.

**19.) Set salaries for Substitutes for 2013 – 2014 School Year**

A **motion** to set substitute salaries as indicated in agenda items 19 a-h, made by James MacFadden and seconded by Paul Larkin, was carried unanimously 5:0.

- a. Certified Teacher Substitute - \$85 per day
- b. Non – Certified with 4 year degree Teacher Substitute - \$75 per day
- c. Non – Certified Substitute - \$70 per day
- d. Custodial Worker - \$7.75 per hour
- e. Lunch Aides/Assistants/Cafeteria - \$7.75 per hour
- f. Office Help - \$7.75 per hour
- g. Certified Nurse Substitute - \$70.00 per day
- h. Bus Driver Substitute - \$16.00 per hour

**20.) Price for Leasing School Buses by Outside Organizations**

A **motion** to approve the price for leasing buses to outside organizations at \$20 per hour and \$3.50 per mile, made by James MacFadden and seconded by Paul Larkin, was carried unanimously 5:0.

**21.) Ratify Health Insurance Contracts**

A **motion** to ratify health insurance contracts with CDPHP, MVP, Empire Health Choice, Empire Health Choice PPO and Delta Dental (dental), made by Paul Larkin and seconded by James MacFadden, was carried unanimously 5:0.

**22.) Ratify Substitute List**

A **motion** to ratify the 2013 – 2014 substitute list, made by James MacFadden and seconded by Laura Jackson, was carried unanimously 5:0.

**23.) Set Mileage Reimbursement Rate**

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 5:0.

**24.) Bonding**

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by Paul Larkin and seconded by James MacFadden, was carried unanimously 5:0:

- a. District Treasurer – Denise Perrotti
- b. Deputy Treasurers – Anthony DiPace, Patterson Green
- c. Tax Collector – Lorelyn Webb
- d. Central Treasurer of Extra-Curricular Activities
- e. Internal Claims Auditor – Angela Witham

**25.) Adoption of Free and Reduced Lunch Program**

A **motion** to approve the adoption of the free and reduced lunch program, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 5:0.

**26.) Cooperative Bidding**

Upon recommendation of the Superintendent, a motion to participate in the Capital Region BOCES Cooperative Bidding Program, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 5:0.

**REGULAR MEETING**

**1.) Reports**

**A.) Business Manager**

**Approval of Minutes**

1. The minutes of the June 24, 2013 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes as presented, made by Paul Larkin and seconded by James MacFadden, was carried unanimously 5:0.
2. The Board accepted the internal claims auditor's report for July 1, 2013.
3. A **motion** to approve warrants #63, and 1, made by James MacFadden and seconded by Paul Larkin, was carried unanimously 5:0.
4. The comprehensive budgets for 2012 – 2013 and 2013 – 2014 were reviewed.

**B.) Superintendent's Report**

The Superintendent's Report was previously distributed to the Board of Education.

**PERSONNEL**

Upon recommendation of the Superintendent, a **motion** to approve the following coaching recommendations, made by James MacFadden and seconded by Laura Jackson, was carried unanimously 5:0:

Fall Coaches:

- Girls' Modified Soccer – Jeri Kiburz
- Boys' Modified Soccer – Alex Rohac
- Girls' Varsity Soccer – Joseph Hilts
- Boys' Varsity Soccer – Anthony DiPace

**C.) CSE**

No student recommendations were presented.

**2.) Privilege of the Floor**

Caroline Bade asked what the district planned to do with the LCD Projectors that were being replaced.

**3.) Correspondence**

All correspondence was previously distributed to the Board.

**4.) Unfinished Business**

Upon recommendation of the Superintendent, a motion to pass the following employment resolution, made by Paul Larkin and seconded by James MacFadden, was carried unanimously 5:0:

**BE IT RESOLVED**, that the Board of Education of the Sharon Springs Central School District hereby accepts the recommendation of the Superintendent to retroactively appoint Danielle Connors to a FTE Secondary Spanish Teacher in the Spanish tenure area, commencing on February 25, 2013. Ms. Connors holds an initial certificate in Adolescent Spanish. Danielle will be placed at Step 1/C of the 2007-2012 Teachers' Contract at a salary of \$40,010 (pro-rated).

**5.) Other**

The Board of Education moved the July 22, 2013 Board Meeting to July 29, 2013 at 7:30 p.m.

**6.) Executive Session**

A **motion** to enter into executive session at 8:23 PM to discuss personnel and contractual issues, made by Paul Larkin and seconded by Dorothy Harding, was carried unanimously 5:0.

The Board returned to regular session at 8:46 PM.

**7.) Adjournment**

A **motion** to adjourn the meeting at 8:47 PM, made by Paul Larkin and seconded by James MacFadden, was carried unanimously 5:0.

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Anthony M. DiPace  
District Clerk