

District Accepting Requests for APPR Scores

All parents/guardians now have the right to request Annual Professional Performance Review (APPR) quality ratings and composite effectiveness scores for their child's current year's teacher(s) and principal.

To obtain scores, parents/guardians must first submit an official request form, available below. However, please be aware of the following instructions for the request form:

1. The form must be completed, in its entirety. Incomplete forms will not be processed.
2. Once complete, please return the form to the Superintendent's office.
3. All requests must have a photocopy of the requester's photo identification (i.e. driver's license, passport, etc.). Forms submitted without a copy of a photo ID will not be processed.
4. Please address any questions or concerns directly to Mr. Green or Mrs. Webb at 284-2266 X100.

Once the completed form has been received and school personnel have verified the request is valid in accordance with state law, you will be contacted to set up a meeting with the superintendent to receive the requested score(s).

Meetings will be scheduled beginning October 28, 2013.

PLEASE NOTE:

- The teacher(s) and/or principal for whom scores are requested must be the teacher(s)/principal of record for your child in the 2013-2014 school year.
- The law requires districts to "verify that any such request is a bona fide request by a parent or guardian entitled to review and receive such data." This is the reason photo identification must accompany forms.
- An appeal of the APPR by the teacher/principal will delay providing this information until such time as the appeal is concluded.

[Download the APPR score request form \[PDF\]](#)

Sharon Springs Central School District
Request for Teacher or Principal Overall Composite
Score and Effectiveness Rating

Date: _____

Please note:

Requesting Parent/Guardian Name: _____

Child's Name: _____

Child's Grade: _____

Name of Teacher(s) or Principal for whom scores are being requested:

- This form must be complete in order to request the final rating and composite score for your child's teacher(s) and/or principal.
- The teacher(s) and/or principal for whom scores are requested must be providing instruction/principal of your child's school for the current school year.
- An appeal of the APPR by the teacher/principal will delay providing this information until such time as the appeal is concluded.
- Once the completed form has been received and school personnel have verified the request is valid in accordance with state law, you will be contacted. Completed forms should be submitted to the Superintendent's Office.
(PO Box 218, Sharon Springs, NY 13459).
- Anyone with questions should call the District Office at (518)-284-2266 X100.

Parent Statement of Understanding:

As the parent or legal guardian of a child in Sharon Springs Central School District, I understand that I have the right to obtain information related to the Annual Professional Performance Review consisting of the final rating and composite score for my child's teacher(s) and/or principal.

Signature of Parent/Guardian: _____ Date: _____

-----For Internal Use Below This Line-----

In accordance with Education Law §3012-c, I have made reasonable efforts to verify this request is a bona fide request by a parent or Guardian. Signature of Administrator or Designer: _____ Date: _____

An appointment has been scheduled for:

