

FORMAL EVALUATION PROCESS OF SUPERINTENDENT

The formal evaluation process of the Superintendent will encompass a two-fold process:

1. The Superintendent and Board of Education will develop a self-evaluation form (which may be the same form developed for Section 2 of this policy) to be completed by the Superintendent by April 15, or earlier if contractually stipulated, of each contract year for the formal evaluation process. (With this self-evaluation, the Superintendent agrees to submit an annual evaluation of the School District to the Board), and;
2. The Superintendent and Board of Education will develop a Superintendent's evaluation form which the Board will complete by the first Board meeting in May, or earlier if contractually stipulated. The Board of Education will compile the two evaluations and present this evaluation to the Superintendent the first meeting in June, or earlier if contractually stipulated, of each contract year. The Superintendent will respond to the document, if desired, within two weeks of receiving it. The document will be signed on behalf of the Board and the Superintendent at the first Board meeting following the end of the aforementioned two week period. (A possible form for said evaluation is attached).